

**CITY OF PINE LAKE
REGULAR MEETING
ACTION ITEM REPORT (AIR)
January 27, 2026 at 6:00PM
Courthouse & Council Chambers
459 Pine Drive, Pine Lake, GA 30072**

Call to Order: Mayor Hall called the Work Session to order at 6:01PM.

Present: Mayor Brandy Hall, Mayor pro tempore Jeff Goldberg, and Council Members Deborah Hull, Stephanie Kohler, Jane Lowers, and Thomas Torrent. Also present were City Manager Stanley Hawthorne, City Attorney Chris Balch, Chief of Police Sarai Y'Hudah-Green, Public Works Director Bernard Kendrick, City Clerk Ned Dagenhard, and Finance Associate Stephen Mayer.

Adoption of the Agenda of the Day

Council Member Hull motioned to adopt; Council Member Kohler seconded.

Mayor pro tem Goldberg motioned to was made to amend the agenda, providing *New Business Item 4. Resolution R-2026-10, Beach House Renovations – Proposal* as a discussion item rather than an action item.

Council Member Torrent motioned to move *Consent Agenda Item 2. Resolution R-2025-03, 2026 City Council Meeting Calendar – Adoption to New Business*. Council Member Lowers seconded the motion. (*NOTE: This motion was made following adoption of the amended agenda, thus requiring a second.*)

Mayor Hall called for a vote on the agenda, as amended.

All members voted in favor, and the motion carried.

Adoption of the Minutes

- December 9, 2025 – Special Called Meeting
- January 13, 2026 – Organizational Meeting & Work Session

Council Member Hull moved to adopt the minutes; Mayor pro tem Goldberg seconded.

No discussion took place.

Mayor Hall called for a vote.

All members voted in favor, and the motion carried.

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Consent Agenda

1. Resolution R-2026-02, 2024 Audit Report – Acceptance

*STAFF FOLLOW-UP: **The Finance Department** is expected to confirm receipt of the City's 2024 Audit Report by the Georgia Department of Audits and Accounts. No other explicit action is required by staff.*

2. Resolution R-2026-04, Authorization of City Manager or Designee to Apply for Local Government Maintenance Improvement Grant (LMIG)

*STAFF FOLLOW-UP: **Public Works Director Kendrick** is expected to work with **City Clerk Dagenhard** and **Mayor Hall** to generate an LMIG application letter, secure the Mayor's signature, and mail the letter to the Georgia Department of Transportation (LMIG application receipt party).*

3. Resolution R-2026-05, Authorizing Official Signatures for Truist Bank Accounts

*STAFF FOLLOW-UP: **Executive Assistance Varner** is expected to reach out to **Mayor Hall**, **Mayor pro tempore Goldberg**, **City Manager Hawthorne**, and **Finance Associate Mayer** to collect wet signatures on the Truist "signature card" resolution, and mail the fully-executed document to Truist treasury services.*

4. Resolution R-2026-06, Consent to Approve Contract for City Attorney, 2026-2028

Council Member Torrent moved to adopt the Consent Agenda, as amended; Mayor pro tem Goldberg seconded.

No discussion took place.

Mayor Hall called for a vote.

All members voted in favor, and the motion carried.

*STAFF FOLLOW-UP: **City Clerk Dagenhard** is expected to facilitate execution of the City Attorney's contract, and file the document accordingly.*

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New Business

1. Resolution R-2026-07, Authorization to Apply for Tree City USA Designation

Council Member Kohler moved to adopt Resolution R-2026-07; Council Member Torrent seconded.

A discussion took place.

Mayor Hall called for a vote.

All members voted in favor, and the motioned carried.

*STAFF FOLLOW-UP: **City Clerk Dagenhard** is expected to facilitate execution of the Arbor Day proclamation, and provide a copy to **Mayor pro tempore Goldberg**. **Mr. Goldberg** is expected to finalize the Tree City USA application documents, and mail the application package thereon.*

2. Resolution R-2026-08, Memorandum of Agreement (MOA) with the Atlanta Regional Commission (ARC) to Develop 2026 Comprehensive Plan – Approval

Council Member Torrent moved to adopt Resolution R-2026-08; Mayor pro tem Goldberg seconded; Council Member Lowers thirded (observed simultaneously, seconded/thirded alphabetically).

A discussion took place. (Council Members Kohler and Lowers were named as representatives on the Comprehensive Plan steering committee)

Mayor Hall called for a vote.

All members voted in favor, and the motion carried.

*STAFF FOLLOW-UP: **City Clerk Dagenhard** is expected to facilitate execution of the MOA with the Atlanta Regional Commission (ARC), and provide a copy of the document to the appropriate parties within the ARC. **Mr. Dagenhard** is also expected to work to finalize membership to the “steering committee”—which will include **Council Members Kohler and Lowers**, as well as approximately (4) additional members—ahead of the ARC presentation during the February 10, 2026 Work Session.*

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3. Resolution R-2026-09, Municipal Appointment to the DeKalb County Women's Commission

Mayor pro tem Goldberg moved to adopt Resolution R-2026-09; Council Member Kohler seconded.

A discussion took place. (*Chief Sarai Y'Hudah-Green was named as the City's Commission Representative*)

Mayor Hall called for a vote.

All members voted in favor, and the motion carried.

STAFF FOLLOW-UP: City Clerk Dagenhard is expected to notify DeKalb County Commissioner Michelle Long Spears of the selection/appointment of Chief Sarai Y'Hudah-Green as the City's representative on the DeKalb County Women's Commission.

4. Resolution R-2026-10, Beach House Renovations – Proposal Discussion

A discussion took place.

No action was taken by City Council.

STAFF FOLLOW-UP: Public Works Director Kendrick is expected to prepare a reduced scope of work—focused on plumbing and electrical imperatives—for discussion by the Governing Authority at the February 10, 2026 Work Session.

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5. Resolution R-2026-03, 2026 City Council Meeting Calendar – Adoption

Council Member Torrent moved to adopt Resolution R-2026-03; Mayor pro tem Goldberg seconded.

A discussion took place. (*The calendar and Resolution were amended*)

Mayor Hall called for a vote.

All members voted in favor, and the motion carried.

STAFF FOLLOW-UP: City Clerk Dagenhard is expected to produce the final calendar (moving the “recess” from the July 14th Work Session to the August 11th Work Session; and moving the final Regular Meeting of the year from December 29th to December 15th) for publication on the City’s website.

Adjournment

Council Member Lowers motioned to adjourn the Work Session at 8:18PM.